

## **MINUTES OF THE EMMER GREEN RESIDENTS ASSOCIATION**

COMMITTEE MEETING HELD ON Wednesday 24th June 2015, commencing at 7.30pm at 35 Kiln Road.

### **Attendees**

Liz Lyke (LL), Annette Fairweather (AF), Barry Prior (BP), Bill Harper (BH), Michael Denoon-Slater (MS), Veronica Leeke (VL), Linda Glithro (LG)

### **Apologies**

Margaret Ormonde (MO).

### **Acceptance of minutes as a true record**

VL confirmed that she was present at the previous committee meeting and the minutes were amended.

BP and AF then proposed that the minutes be accepted with the above amendment

### **Matters Arising**

BP chaired the meeting until the chairperson was agreed. Discussion took place and AF agreed to act in this capacity on a temporary basis. Thanks were then passed to AF who then chaired the meeting.

MS was invited to join the committee which he accepted.

### **Committee Members roles**

BP advised that MO had provided him with a list of committee member's roles.

General discussion took place and the following agreed.

BP - Vice chair/transport

AF - Temporary chair/Membership secretary/social media

BH - Treasurer/Minutes

LL - Events/refreshments AGM

MS - Events in conjunction with LL/NAG/Tradesman's lists

LG - Education/Newsletter

VL - Planning

MO - Environment/health/graphics

Secretarial role to be dealt with by individual on a specific topic or event and counter-signed by Annette.

### **Support**

Roland Wiles (RW) Diana Hartrup (DH) Clive Ormonde (CO) Richard Hammond (RH)

RW Noticeboard

DH Newsletter distribution

CO Website

RH Graffiti removal

## **AGM**

The following suggestions were made with regard to the next AGM

- Committee members to wear name badges
- A committee member to be assigned to greet attendees as they arrive
- We treat the AGM as an event.
- LL continues to deal with refreshments.
- Provisional date agreed for next AGM 6th April 2016
- BH to book venue which will still be St Barnabas hall
- A committee meeting to be held in February of that year to organize the AGM with a follow up meeting in March.
- MS to suggest speakers. Mention was made of Berkshire aviation, Reading museum, Caversham library or David Richards from RISC.
- LG suggested that we advertise the event in local primary schools.

## **Summer Newsletter**

LG stated that she has sufficient material for the current newsletter.

She will include a resume on our new committee members and welcome AF, MS, and VL to the committee.

The newsletter will be distributed in July.

BH suggested that we promote the notice board and tradesman's list in the newsletter.

Provide feedback on the RISC event.

Also mention RW

Tradesman's List

MS confirmed that the tradesman's list has been updated and will be transferred onto excel.

MS advised that the recommendations regarding tradesmen have been made by EGRA members.

It was agreed that we would consider next year the possibility of the tradesmen offering EGRA members a discount for their service.

RISC outing and Wilfred Owen event will be included in newsletter.

## **Membership**

AF advised that the membership renewals for January had increased primarily owing to the facility to pay by bank transfer.

Thanks were expressed to BH for his work in making the necessary arrangements. There have not been a lot of extra new members.

## **RISC**

LG advised that the outing had been very successful with 16 adults and 2 children attending.

## **Planning**

VL confirmed that she monitors the planning updates weekly and there is nothing currently that affects us.

## **Treasur's Report**

BH confirmed that the level of subs were exceptional.

We still hold the blossom tree fund to enable resident groups to buy trees for their road. LG asked what level of funds needs to be held to cover running costs. The aim is to try to cover ongoing costs – around £500 per year - with member subscriptions. It would be prudent not to let the overall balance in hand to fall below £1000 at any one time.

## **AOB**

VL asked about outings to the local caves and was advised that these are not open to the general public and available only for the scouts.

MS mentioned promoting EGRA locally using key rings, pens, window stickers, lapel pins. Including window stickers in the welcome packs. MS to obtain costings and this will be discussed at the next committee meeting.

LG advised that our member, Jane Crutchfield has suggested that wild flowers be used for planting rather than daffodils. It was agreed that more research is needed as this would need to be maintained.

It will be mentioned to MO.

LL and LG suggested that EGRA has a leaflet to promote the group. AF thought that it is too soon and recommended that this is delayed until the new committee is more settled. A notice could however be included on the notice board.

No comment has been made on the defibrillator this will be carried forward for MO's attention.

LL suggested an outing next year to the BBC and it was agreed that she and MS would investigate.

AF advised that a member had suggested to her that readibikes are retained at Emmer Green. BP to follow up.

The meeting concluded at 9.30pm and the next meeting was arranged for the 19th August at 7.30pm. MS offered to host this at 32 Peppard Road.